




# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

September 5, 2018

TO: Terrence D. McCracken, Secretary to the Authority

FROM: Dennis A. Ball, Director of Operations 

SUBJECT: Board Authorization for Hydrant/Valve Replacements

---

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

DAB:nfn

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 201800128  
Budget No. 180909

Authorization No.: EC 7001, R180017  
Date: 5/18/18  
Inputted By/Date: nfn:9/5/18

5/17/18 Estimate Starting Date  
5/18/18 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Eliminated valve at  
3242 Seneca Street, Town of West Seneca

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:

Valve was originally installed in 1905 under  
OCP 33, was scrapped and retired under #R180017.  
Old 8" gate valve was obsolete and unrepairable.  
Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 5,475.45  
(2) \_\_\_\_\_ Meters and \$ \_\_\_\_\_  
Service @ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

DEDUCT

(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

RATIFICATION

APPROVALS

Preparation S. Spier  
Sr. Dist. Engr. \_\_\_\_\_  
Exec. Engr. \_\_\_\_\_  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

RESOLUTION APPROVING

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

**ERIE COUNTY WATER AUTHORITY**  
Property Removed From Service

|                  |                  |              |                          |
|------------------|------------------|--------------|--------------------------|
| Inputted By/Date | nfn:9/5/18       | Project No.: | 201800128                |
| G.L. No.         | 186.000          |              |                          |
| Pri. No.         |                  | Location:    | WSTN                     |
| Auth No.         |                  |              | Date: 5/18/18            |
| Date Installed:  | 1905             |              | Public St. (X)           |
| Under Auth. No.: | OCP-33           |              | or                       |
| Date Removed:    | 5/18/18          |              | Private-Right-of-Way ( ) |
| Replaced Under:  | EC 7001          | Disp. Code:  | 1. Book Value            |
|                  | (EC#, OWIP, BI#) |              | 2. Cost of Removal       |
|                  |                  |              | 3. Salvage (Trade-in)    |

Complete description of unit retired: (Record numbers if possible)

1—8" Gate Valve

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

| Item Retired |      |        | Disp. Code | Qty | Unit Used | Book Cost |       | Cost to Remove | Salvage, Trade-in Realized |
|--------------|------|--------|------------|-----|-----------|-----------|-------|----------------|----------------------------|
| CPR          | Page | & Line |            |     |           | Per unit  | Total |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |

| General Ledger # | Primary Number | RWIP Auth. # | Disp. Code | Amount |
|------------------|----------------|--------------|------------|--------|
| JE 32 (Dr)       | 186.000        |              |            |        |
| JE 32 (Cr)       | 101.000        | XXXXXXXXXX   | XXXXXXX    |        |
| JE 33 (Dr)       | 108.00         | XXXXXXXXXXXX |            |        |
| JE 33 (Cr)       | 186.00         |              |            |        |

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 201800131  
Budget No. 180906

Authorization No.: EC 7002, R180018  
Date: 5/2/18  
Inputted By/Date: nfn:9/5/18

5/2/18 Estimate Starting Date  
5/2/18 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 6'  
Bury hydrant at 135 Delamere Road, Town of  
Amherst

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Hydrant was originally installed in 1956 under  
EC 559, was scrapped, retired under #R180018 and  
replaced with a Kennedy K81 6' Bury under  
EC 7002. Old Mueller Standard hydrant was  
obsolete and unrepairable. Work done by ECWA  
Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

**ESTIMATE COST**

(1) Total Est. Cost \$ 3,660.68  
(2) \_\_\_\_\_ Meters and \$ \_\_\_\_\_  
Service @ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

**DEDUCT**

(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

**APPROVALS**

Preparation S.Spier  
Sr. Dist. Engr. [Signature]  
Exec. Engr. [Signature]  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

**RATIFICATION**

**ERIE COUNTY WATER AUTHORITY**  
Property Removed From Service

|                  |                  |              |                          |
|------------------|------------------|--------------|--------------------------|
| Inputted By/Date | nfn:9/5/18       | Project No.: | 201800131                |
| G.L. No.         | 186.000          |              |                          |
| Pri. No.         |                  | Location:    | AMTN                     |
| Auth No.         |                  |              | Date: 5/2/18             |
| Date Installed:  | 1956             |              | Public St. (X)           |
| Under Auth. No.: | EC 559           |              | or                       |
| Date Removed:    | 5/2/18           |              | Private-Right-of-Way ( ) |
| Replaced Under:  | EC 7002          | Disp.        | 1. Book Value            |
|                  | (EC#, OWIP, BI#) | Code:        | 2. Cost of Removal       |
|                  |                  |              | 3. Salvage (Trade-in)    |

Complete description of unit retired: (Record numbers if possible)

1—6' Bury Hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

| Item Retired |      |        | Disp. Code | Qty | Unit Used | Book Cost |       | Cost to Remove | Salvage, Trade-in Realized |
|--------------|------|--------|------------|-----|-----------|-----------|-------|----------------|----------------------------|
| CPR          | Page | & Line |            |     |           | Per unit  | Total |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |

|            | General Ledger # | Primary Number | RWIP Auth. # | Disp. Code | Amount |
|------------|------------------|----------------|--------------|------------|--------|
| JE 32 (Dr) | 186.000          |                |              |            |        |
| JE 32 (Cr) | 101.000          |                | XXXXXXXXXX   | XXXXXX     |        |
| JE 33 (Dr) | 108.00           | XXXXXXXXXXXX   |              |            |        |
| JE 33 (Cr) | 186.00           |                |              |            |        |

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 201800149  
Budget No. 180906

Authorization No.: EC 7004, R180019  
Date: 6/15/18  
Inputted By/Date: nfn:9/6/18

6/15/18 Estimate Starting Date  
6/15/18 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Hydrant elimination at  
Tillman Road, Town of Clarence

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Hydrant originally installed prior to 10/1/99, was  
scrapped and retired under #R180019.  
Old Mueller 5' Bury hydrant was obsolete and  
unrepairable. Work done by ECWA Forces at  
ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

**ESTIMATE COST**

(1) Total Est. Cost \$ 488.44  
(2) \_\_\_\_\_ Meters and \$ \_\_\_\_\_  
Service @ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

**DEDUCT**

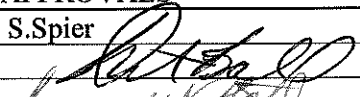
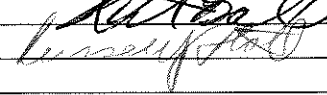
(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

**RATIFICATION**

**APPROVALS**

Preparation S.Spier  
Sr. Dist. Engr.   
Exec. Engr.   
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

**ERIE COUNTY WATER AUTHORITY**  
Property Removed From Service

|                  |                  |              |                          |
|------------------|------------------|--------------|--------------------------|
| Inputted By/Date | nfn:9/5/18       | Project No.: | 201800149                |
| G.L. No.         | 186.000          |              |                          |
| Pri. No.         |                  | Location:    | CLTN                     |
| Auth No.         |                  |              | Date: 6/15/18            |
| Date Installed:  | Pre 10/1/99      |              | Public St. (X)           |
| Under Auth. No.: | -----            |              | or                       |
| Date Removed:    | 6/15/18          |              | Private-Right-of-Way ( ) |
| Replaced Under:  | EC 7004          | Disp.        | 1. Book Value            |
|                  | (EC#, OWIP, BI#) | Code:        | 2. Cost of Removal       |
|                  |                  |              | 3. Salvage (Trade-in)    |

Complete description of unit retired: (Record numbers if possible)

1—5' Bury Mueller Hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

| Item Retired |      |        | Disp. Code | Qty | Unit Used | Book Cost |       | Cost to Remove | Salvage, Trade-in Realized |
|--------------|------|--------|------------|-----|-----------|-----------|-------|----------------|----------------------------|
| CPR          | Page | & Line |            |     |           | Per unit  | Total |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |

|            | General Ledger # | Primary Number | RWIP Auth. # | Disp. Code | Amount |
|------------|------------------|----------------|--------------|------------|--------|
| JE 32 (Dr) | 186.000          |                |              |            |        |
| JE 32 (Cr) | 101.000          |                | XXXXXXXXXX   | XXXXXX     |        |
| JE 33 (Dr) | 108.00           | XXXXXXXXXXXX   |              |            |        |
| JE 33 (Cr) | 186.00           |                |              |            |        |

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 201800150  
Budget No. 180906

Authorization No.: EC 7005, R180020  
Date: 6/7/18  
Inputted By/Date: nfn:9/5/18

6/7/18 Estimate Starting Date  
6/7/18 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 5'  
Bury hydrant at 9355 Wolcott Road, Town of  
Clarence

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Hydrant was originally installed prior to 10/1/99, was  
scrapped, retired under #R180020 and replaced with  
a Kennedy K-81 5' Bury under EC 7005. Old 5'  
Eddy hydrant was obsolete and unrepairable. Work  
done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

**ESTIMATE COST**

(1) Total Est. Cost \$ 3,329.04  
(2) \_\_\_\_\_ Meters and \$ \_\_\_\_\_  
Service @ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

**DEDUCT**

(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

**RATIFICATION**

**APPROVALS**

Preparation S. Spier  
Sr. Dist. Engr. [Signature]  
Exec. Engr. [Signature]  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_



**ERIE COUNTY WATER AUTHORITY**  
Property Removed From Service

|                  |                  |                      |                    |
|------------------|------------------|----------------------|--------------------|
| Inputted By/Date | nfn:9/5/18       | Project No.:         | 201800150          |
| G.L. No.         | 186.000          |                      |                    |
| Pri. No.         |                  | Location:            | CLTN               |
| Auth No.         |                  | (Town)               |                    |
| Date Installed:  | Pre 10/1/99      | Public St.           | (X)                |
| Under Auth. No.: | -----            | or                   |                    |
| Date Removed:    | 6/7/18           | Private-Right-of-Way | ( )                |
| Replaced Under:  | EC 7005          | Disp. 1.             | Book Value         |
|                  | (EC#, OWIP, BI#) | Code: 2.             | Cost of Removal    |
|                  |                  | 3.                   | Salvage (Trade-in) |

Complete description of unit retired: (Record numbers if possible)

1—5' Bury Eddy Hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

| Item Retired |      |        | Disp. Code | Qty | Unit Used | Book Cost |       | Cost to Remove | Salvage, Trade-in Realized |
|--------------|------|--------|------------|-----|-----------|-----------|-------|----------------|----------------------------|
| CPR          | Page | & Line |            |     |           | Per unit  | Total |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |
|              |      |        |            |     |           |           |       |                |                            |

|            | General Ledger # | Primary Number | RWIP Auth. # | Disp. Code | Amount |
|------------|------------------|----------------|--------------|------------|--------|
| JE 32 (Dr) | 186.000          |                |              |            |        |
| JE 32 (Cr) | 101.000          |                | XXXXXXXXXX   | XXXXXX     |        |
| JE 33 (Dr) | 108.00           | XXXXXXXXXXXX   |              |            |        |
| JE 33 (Cr) | 186.00           |                |              |            |        |